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Minutes of a meeting of the **Party on The Pastures/Events Committee** of Blakeney Parish Council, which was held on **Thursday 20<sup>th</sup> January 2022** in the Scout Hut.

**Present**:- Samantha Arlow (Chairman), Rosemary Thew, Lynn Massingham, Alison Wagstaff & Alison Jewell

**Clerk**:- Tracey Bayfield      **Public**:- 0      **Did not attend**:- Shirley Everett

- 1. Apologies for absence** were ***accepted*** from Jess Tutt.
- 2. Resolved** to approve the **Minutes** of the **Party on The Pastures** meeting held on Wednesday 9<sup>th</sup> June 2021 and to note our 'wash up comments' from after the 2021 event.
3. Members noted the **Budget** allocated by Blakeney Parish Council of £3,000 with the aim of making the event cost neutral.
- 4. Bookings – Resolved as follows**; to go with all recommendations in our 'wash up notes dated 23<sup>rd</sup> August 2019, other than; i) 2022 will be a 1-day event only, ii) End time to be 10:30pm, iii) First Aiders will be as per the stipulation of our insurer, iv) Disco instead of a live band as the encore.

<b>Music</b> – Fakenham Brass Band, Fakenham Ukes, Kindred Spirits, DJ Climpson all to be invited.
<b>Big Top/Stage</b> – Invite Circus Ferrell
<b>Entertainment</b> – As in previous years
<b>Dog Show</b> – Jess is happy to arrange this
<b>Food &amp; Drink</b> – Same format as in previous years
<b>P.A. System &amp; Lighting</b> – As in previous years, but note glitches and Disco provider to be involved
<b>Charity Stalls</b> – As in previous years
<b>Publicity</b> – As in previous years
<b>Toilets</b> – Request to BVHT as in previous years
<b>First Aid</b> – Go with insurers requirements
<b>Event Programme/Timings</b> – Go with previous program, ie. 11am start, but a 10.30pm finish
<b>Car Parking</b> – As in previous years
<b>Site Plan, Risk Assessments &amp; Insurance</b> – As in previous years, just tweak if need be once bookings in
<b>Celebrity Opening &amp; Awards presentation</b> – Ditch the celebrity opening, but happy to incorporate the Community Award presentation

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5. Items not covered above in relation to the **Event** which need to be addressed this evening or carried forward to the next meeting/agenda – None.

6. **Date of next meeting** will tie in with the next meeting for the Queens Platinum Jubilee event, towards the end of March 2022, exact date to be confirmed.

Meeting closed at 5.37pm

Chairman \_\_\_\_\_

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