

A meeting of the '**Personnel & Data Protection Committee**' of **Blakeney Parish Council** will take place on: **Monday 29th November 2021 at 1.20pm.**
All Committee Members are hereby summoned to attend.

Tracey Bayfield

Mrs Tracey Bayfield
Clerk of the Council
Dated: 23rd November 2021

PARISH OFFICE OPEN – No public access at present
9am – 11am Tuesday & Thursday
(excluding Bank Holidays).

The Parish Office, Langham Road, Blakeney, Nr Holt, Norfolk, NR25 7PG.
(Tel/Fax: (01263) 741106 or email: clerk@blakeneyparishcouncil.org.uk)

AGENDA

1. *To appoint a **Chairman** for 2022/23.*
2. *To receive & consider **Apologies** for absence.*
3. *To receive **Declarations of Interest** – In relation to any item on the agenda and any requests for dispensations.*
4. **Open Public Session** – to allow members of the public to address the meeting. *(Maximum of 15 minutes and up to 3 minutes per participant.)*
5. *To receive & approve the following confidential **Minutes** - Friday 8th January 2021.*
6. *To receive & review the Personnel & Data Protection Committee **Terms of Reference & Policy**.*
7. *To receive & consider the **Anti-Bullying & Harassment Policy**.*
8. **Confidential Business – Exclusion of the Press & Public** – *To consider the following **proposal**; Due to the confidential nature of the business about to be transacted (detailed below), it is proposed that the press and public are now excluded and they are instructed to withdraw. (Admission to Meeting Act (Public Bodies) 1960.*
9. *To consider appointment of the **Carnser Car Park Attendants** for the 2022/23 season, including Terms of Reference and Salary.*
10. *To consider items in relation to the **Clerks Contract of Employment** ahead of 2022/23; including – Salary Scale & NEST Pension contributions.*

Meeting closed.