

An extraordinary emergency remote meeting of '**Blakeney Parish Council**' will be held on: **Tuesday 24<sup>th</sup> March 2020**

**Replies are to be made by email for each item please.  
Simply reply with your name and state whether you Agree or Object.  
This agenda is short and simple for a reason.**

This is in response to government guidance in regard to Coronavirus (CONVID-19) and self-isolation or quarantine and the need to put in place temporary/emergency governance arrangements: -

**All Councillors are hereby summoned to participate, and are requested to send their replies by 8pm on Tuesday 24<sup>th</sup> March 2020 by email.**

*Tracey Bayfield*

Mrs Tracey Bayfield  
Clerk of the Council  
Dated: 23<sup>rd</sup> March 2020

**PARISH OFFICE OPEN**  
**9am – 11am Tuesday & Thursday**  
**(excluding Bank Holidays).**

The Parish Office, Langham Road, Blakeney, Nr Holt, Norfolk, NR25 7PG.  
(Tel/Fax: (01263) 741106 or email: [clerk@blakeneyparishcouncil.co.uk](mailto:clerk@blakeneyparishcouncil.co.uk))

1. To receive any **Declarations of Interest** from members from those who are able to participate remotely.

2. **Recommend;** BPC signs up to the **Covid 19 Community Response Fund** (Emailed to Cllrs on 23<sup>rd</sup> March 2020.)

3. **Recommend;** Delegated power as per the recommendations of National Association of Local Councils and Society of Local Council Clerks (all emailed in past few days) as follows; BPC to review its scheme of delegation to ensure it is fit for purpose and would ensure minimal disruption to the work of the council whilst councillors are not able to attend meetings and committees.

*With immediate effect, until further notice, the Clerk to the Council (Proper Officer/RFO) is to be given delegated power, in consultation with the Chairman and Vice-Chairman, to act on behalf of the Parish Council.*

- *Key focus points will include but not limited to: minimising risk to the Parish Council including financial, operating council's services safely and remotely, communication with fellow councillors, essential and non-essential tasks during this difficult time.*

**Meeting closed.**