

Blakeney Neighbourhood Plan

Minutes of the Steering Group Meeting

Date: Monday 1st July 2019
Time: 18.30 - 20.30
Location: Parish Council Office, Village Hall, Langham Road, Blakeney.
Present: Tracey Bayfield (TB) Jane Armstrong (JA)
Margaret Benson (MB) Helen Horabin (HH)
Rosemary Thew (RT) Sam Curtis (SC)
Don Glaister (DG) Shaun Vincent (SV)

Agenda

1. Apologies for absence.

Jenny Girling, Tom Green and John Seymour.

Did not attend - Iain Wolfe and Joanna Dawson.

2. Declarations of interest.

Jane Armstrong. Interest is 39 New Road, Blakeney.

3. Minutes of the meeting held on 3rd June 2019.

Acceptance of the Minutes was proposed by SC and seconded by RT. They were initialled and signed by SC.

4. Matters arising from the Minutes.

Item 4.

Policies 8 and 9. SC and IW have not continued with their work on updating Policies 8 and 9.

Table of Open Space for Policy 13. This has been completed by TB and circulated but needs some more information added and a map showing these Spaces to be produced.

Policy 16. DG has considered this piece of work but he felt it should be the views of the Steering Group and not just one member.

Action : To review how updates are completed and the Open Space document when we look at the Next Steps - Agenda Item 6.

Item 5.

NNDC Engagement and Workshops.

Action : To discuss in Next Steps - Agenda Item 6.

5. Independent Review of NNDC (North Norfolk District Council) Comments on Neighbourhood Plan and Emerging Local Plan.

The Report for Blakeney Parish Council written by Rachel Leggett & associates had been circulated to Steering Group members prior to this meeting.

During this discussion SV made changes to the Draft Neighbourhood Plan (NP).

These are some of the decisions made but this list is not exhaustive.

- The NP Period to run from 2020 - 2040.
- To change the Aims to Objectives but this will form part of the Consultation with Residents.
- To include in the general opening text a definition of a Large Growth Village as defined by NNDC and how Blakeney meets these criteria.
- Not to include a site allocation.

(At this point TB had to leave the meeting.)

- To discuss with NNDC Officers on Friday at the Workshop the pros and cons of reviewing the Settlement Boundary.
- To add greater detail in the text about Listed buildings, non-designated Heritage assets, green gaps and important local views and vistas.
- To relook at the photos in the Draft NP and to see if any more are required.
- To review the format of the Draft NP ie to revert to Theme - Text - Policy - Text - Policy etc.
- To include the Introductory Letter that was written by SC and RT which it had, at one point, been decided to remove.

Actions : SV to update the Draft NP where possible and to relook at the format of the NP, reverting to its original design.

DG to review the words and photos from page 59 onwards in the Heritage section of the present Draft NP and add a description to the photos.

DG to review all the photos in the Draft NP and add a description.

Draft Policies 7, 8 and 9 were discussed.

Action : SV to re-draft Policies 7, 8 and 9 and recirculate the Draft Policies to the Steering Group before the meeting with NNDC Officers on Friday.

6. Next Steps.

The workshop with Ian Withington and Stuart Harrison from NNDC Planning Department is arranged for Friday 5th July, 10am - 12 noon in the Parish Office.

SC to chair the workshop.

RT will ask the NNDC Officers to give a 20 Minute presentation, including how NNDC sees the Draft Local Plan impacting on The Draft Blakeney NP's Built Environment Policies. During a Question and Answer session we hope to learn how best we can ensure that Blakeney NP can dovetail with the Local Plan to get the outcome the village wants and how we can use NNDC's expertise to get it right.

Action : RT to email Stuart Harrison with the Agenda for the workshop.

Due to the meeting having run for longer than planned the following Agenda Items are postponed until the next meeting...

The Table of Open Space for Policy 13.

Review how updates are completed.

Communication.

Strategic Environmental Assessment (SEA).

Agree dates for future meetings.

9. Date of next meeting.

The next Steering Group meeting is to be held on Monday 15th July 2019.

The meeting closed at 9.00pm.