

# Blakeney Neighbourhood Plan

## Minutes of the Steering Group Meeting

Date: Monday 15th July 2019

Time: 18.30 - 20.30

Location: Parish Council Office, Village Hall, Langham Road, Blakeney.

Present: Tracey Bayfield (TB)      Jenny Girling (JG)  
Margaret Benson (MB)      Helen Horabin (HH)  
Rosemary Thew (RT)      Sam Curtis (SC)  
Tom Green (TG)      Shaun Vincent (SV)  
Joanna Dawson (JD)

### Agenda

#### 1. Apologies for absence.

John Seymour.

Did not attend - Iain Wolfe, Jane Armstrong and Don Glaister.

#### 2. Declarations of interest.

Sam Curtis. Interest is as a neighbour of 39 New Road, Blakeney.

#### 3. Minutes of the meeting held on 1st July 2019.

It was proposed to add the comments submitted by DG in Matters Arising - Item 4 of the Agenda.

Acceptance of the Minutes was proposed by SC and seconded by RT. They were initialled and signed by SC.

#### 4. Matters arising from the Minutes.

Item 5.

DG has produced a list of the photographs in the Neighbourhood Plan (NP) with their titles and also produced a list of photographs that would be beneficial in the NP. TG has, at DG's request, reviewed this work. TG has taken the photographs that DG requested and has forwarded them to SV.

DG has located a copy of the Blakeney Village Design Statement that was produced in 1998 and has forwarded a pdf version to SG members.

DG sent an email to Steering Group (SG) members noting an omission from the Draft Minutes of the Steering Group meeting held on 1st July 2019.

The following should have been included in the Draft Minutes of the Steering Group meeting held on 1st July 2019.

'DG raised concern that our current Neighbourhood Plan does not contain perhaps sufficient objective evidence to support our Policies and Actions.'

Review of Policy 8 (Infill Development) and Policy 9 (Existing Dwelling Replacement).

Discussions took place and SV updated the Policies on his laptop as decisions were made.

## **5. Feedback from NNDC Workshop on 5th July 2019.**

It was necessary to change the time of the Workshop from the morning to the afternoon and unfortunately SC was then unable to attend. In SC's absence RT chaired the session.

Stuart Harrison (SH) and Iain Withington (IW) of NNDC were positive in their language, appeared more focused on what the SG is trying to achieve and listened to what the SG had to say.

They agreed that we could have most of the Policies in the NP but said that some Policies would have only a small impact. The SG are aware that the scale of change might be small but that we have to start somewhere.

They said that most of the Policies seemed to be ok but were uncomfortable with certain elements.

The SG members present at the Workshop felt that the NNDC Officers had moved forward in their views on the allocation of Affordable Homes.

The layout of the NP was discussed and it was decided that we would revert to the initial format.

SG members discussed Site Allocations with SH and IW and it was agreed that they should not be in the NP.

SH and IW felt that more objective evidence and justification was needed. However much of this has been produced but NNDC were only sent copies of the Policies.

The pros and cons of reviewing the Settlement Boundary were discussed.

The SG were advised that NNDC's ambition is to submit the Draft Local Plan by the end of 2020 so it is likely that the Local Plan will be adopted during 2021.

(At this point TB had to leave the meeting.)

## **6. Open Space for Policy 13.**

The Open Space table has been produced by TB.

SV updated the document on his laptop as the discussions and decisions took place. It was decided which Open Spaces should remain on the List and whether each Open Space is on the list due to its Historic Importance, its Amenity Value, its Strategic Importance or a combination of the three.

**Action :** SC to determine the size of the Open Spaces.

**Action :** When the list is completed, TB to ask NNDC to produce a map showing the Open Spaces.

## **7. Review how updates are completed.**

**Actions :** SV will send the latest updated Draft NP to SG members by 24th July.

SG members to review this updated Draft NP and send their comments to SV by 5th August.

SV to update the Draft NP with the SG members' comments and forward to SG members by 9th August.

SG members to review again and then discuss at the SG meeting on 19th August.

TB to print hard copies of the latest version of the Draft NP for SG members who require one.

## **8. Next Steps.**

At the next meeting on the 19th August 2019 the SG, if it is happy with the Draft NP, to Plan the Pre-Submission process.

## **9. Communication.**

Nothing to note.

## **10. Strategic Environmental Assessment (SEA).**

NNDC are keen to produce the SEA. At the Workshop SH and IW said they will need 3 weeks notice and it should be 3 days work.

## **11. Date of next meeting.**

The next Steering Group meeting is to be held on **Monday 19th August 2019 at the earlier time of 5pm.**

The meeting closed at 8.45pm.