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Minutes of a meeting of the '**DINGHY PARK JOINT MANAGEMENT COMMITTEE**' which was held on **Wednesday 19th June 2019 at 6.30pm on site at the Dinghy Park and then back to The Parish Office.**

Present:- John Seymour (Chairman), Jane Armstrong, Alan Collett, Steve Roch, Peter Roe and Iain Wolfe.

Clerk:- Tracey Bayfield.

Public:- 0.

1. **Apologies for Absence.**- were ***accepted*** from; Neil Thompson (*away*), Alban Donohoe (*work*), Theresa Schrem (*prior personal appointment*).
2. **Declarations of Interest** – All those present have boats in the park other than Iain Wolfe.
3. It was ***resolved*** that the **Minutes** of the meeting held on Wednesday 27th March 2019 are signed as a true record.
4. **Public Participation** – no members of public present.
5. Having just undertaken a **Site Visit** the following items were discussed;
 - **Footpaths** – no further action required.
 - **Potholes in dinghy park** – as per the advice from the Parish Councils insurer; given that the land is owned by The National Trust, we have asked them to provide us with their written view on the current condition of the area. This we did on 23rd April and chased again since. The committee feels that they are naturally shallow areas and at this moment in time, do not plan to take any further action. In the meantime we shall revisit the terms of the dinghy park lease.
 - **Breaches** – a number of breaches were listed and worked through and action will be taken accordingly as per the updated list.
6. Other **Management Issues** not covered above.
 - **Donations** – correspondence asking for voluntary donations into a long term maintenance fund, which is ring fenced/earmarked for dinghy park use only; minimum suggestion £5 per boat, have been sent to all registered owners, Coastal Rowing Association Blakeney, Blakeney Sailing Club, Blakeney Harbour Association and the Glaven Valley Newsletter. A laminated copy has also been produced for the white board at the dinghy park. Donations are already coming in and we will review the outcome of this at our next meeting and at the end of the season. If need be we can resend the same email next year.

- **Sharing membership details with committee** – The Clerk was asked if the committee could help ease the pressure of the workload by undertaking e-mail shots and correspondence with registered members. Given that the Clerk is the Proper Officer and the implications of GDPR, the Clerk will look into this, but feels that there is no need and has the following concerns; i) Members of this committee are predominantly unelected, ii) nothing is of such great legal importance in terms of time constraints, iii) as the Data Protection Officer for BPC the Clerk is very uncomfortable with committee members contacting registered members using their personal email rather than the Parish Council email, iv) this is very unprofessional, v) no other Parish Council committee has such access to public information.
 - **Registration** – the next challenge will be to get everyone registered, via notices on the white board and a notice on all boats. If this does not work, then we may have to rethink the whole scenario. We will revisit this at our next meeting, but in the meantime, John Seymour will draft and circulate something for consideration.
 - **Car Park Permits** – the parking seems to be abused by many, who do not pay & display which they should. Car Park Attendants to be asked to patrol the dinghy park routinely and to issue the standard non display notices in line with the Carnser Car Park., and we will revisit the car park permits again at the end of this season as we may have to reconsider this.
 - **Temporary Boat Removal** – One use by CRAB and the £20 fee to be refunded to Steve Roch.
7. Date of the **Next Meeting**: Wednesday 21st August at 6pm. Possibly starting on site. To be decided nearer the time.

Meeting closed at 8.25pm.

Chairman _____