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Minutes of a meeting of **Blakeney Parish Council** which was held on **Tuesday 8th January 2019** in the Parish Office, commencing at 7.00pm.

Present:- Rosemary Thew (Chairman), Jenny Girling (Vice-Chairman), Shirley Everett, Barry Girling, Edward Hackford, Neil Thompson, Jess Tutt & Iain Wolfe.

Clerk:- Tracey Bayfield

Public:- 3

1. **Apologies for Absence** were received and accepted from; Alban Donohoe (*prior personal appointment*), Nigel Sutcliffe (*unwell*) & Samantha Arlow (*family medical emergency*.)

2. No **Declarations of Interest** were received from members.

3. **Minutes** -

3.1. It was ***proposed & agreed*** that the Minutes of the **Full Council Meeting** held on Tuesday 4th December 2018 are signed as a true record.

Cllr Neil Thompson arrived at this point.

3.2. It was ***proposed & agreed*** by the members of the Finance Committee, that the Minutes of the **Finance Committee Meeting** held on Wednesday 12th December 2018 are to be signed as a true record.

4. **Guests** –

4.1. **Wells Police (Safer Neighbourhood Team)** if present/report received; PC Pegden had planned to attend.

5. There were no **Chairman's Announcements**.

Cllr Barry Girling arrived at this point.

6. **COUNCILLOR REPORTS** –

6.1. **County Councillor** - Dr. Marie Strong gave the following report.

East Quay Road Closure: (I have put this in because I know some of you travel on occasion along the East Quay). The road closure on 27 December was due to a water leak in the East Quay roadside near the Jolly Sailor Yard junction. Anglian Water can close a road for an emergency leak prior to obtaining NCC Highways permission. Thanks to the Town Clerk I was made aware because neither Highways nor I had prior knowledge – in fact having rung Highways I was informing the Officer on duty of the problem when he received an email informing him of the closure. It would take more words than I have here to detail the 12 calls I had to make and visits to the site to ensure

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the boards were down once the leak had been dealt with on the 27th - not the 3rd January as indicated.

Recycling: You may have read that because of uncertainty as to what can be put in the recycling bins, as opposed to the rubbish bins, some recycling has been contaminated and therefore had to be treated as rubbish. So I thought many of us would find a reminder useful. First recycling:

<https://www.norfolkrecycles.com/bins-at-home/my-recycling-bin/#>. Next a reminder as to items unsuitable for recycling:

<https://www.norfolkrecycles.com/bins-at-home/what-is-contamination/#>.

Finally if you still have Christmas wrapping paper to dispose (or any gift wrapping paper throughout the year) the key message is if you scrunch it and it remains 'scrunched' it can be recycled – if it springs out it cannot be recycled – nor can paper which has glitter or tape. For more information:

<https://www.norfolkrecycles.com/scrunchtest/#> (- and all is proceeding so far ref Wells Reuse Centre.)

UK Power Networks: UPN is offering advice to anyone experiencing a power cut. Call 105 to report power cuts and damage to the electricity network, or 0800 3163 105 (from a corded phone or mobile phone if you have no power)

Visit www.ukpowernetworks.co.uk for the latest updates

Visit www.ukpowernetworks.co.uk/powercut and type in your postcode to view the live power cut map; tweet @ukpowernetworks to report a power cuts or to receive updates. Extra help is provided to customers on the Priority Service Register. Households with older or disabled people, those with children under five, or where someone uses medical or mobility equipment that requires electricity as well as other reasons can join the register. You can find out more on: ukpowernetworks.co.uk/priority

No Cold Calling Zones - can help to keep some of our most vulnerable friends, relatives and neighbours safe so if you think a zone would be a good idea in your street or local community check the information at www.norfolk.gov.uk/nccz. The Trading Standards team can offer help and support in getting a new zone off the ground, supply signs to be put up in the neighbourhood and stickers for doors. The team will continue to support established zones and will follow up on all reported incidents. The scheme comes with good advice about how to deal with anyone who turns up uninvited on the doorstep and attempts to sell a product or service; gives you confidence to say 'no' if cold callers do show up; makes it clear to rogue traders that they are not welcome and are likely to be reported to Trading Standards.

House Fires: Smokers are being advised to take extra care extinguishing cigarettes because smoking is the third biggest cause of domestic property fires in the county. A smouldering cigarette can lay dormant for up to six hours before sparking a flame, which means house fires can start in the middle of the night when people are asleep in bed. But it is not only cigarettes which can cause a fire so here are a few safety steps:

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Do not: leave candles unattended, overload plug sockets, leave mobile phones and tablets charging overnight, leave stoves unattended

Do: install smoke alarms and test them weekly; clear clutter, register warranties on appliances so manufacturers can contact you if a product has to be recalled due to a fault, keep matches and lighters out of children's reach, close internal doors at night to slow fire spread, plan your escape routes so you know how to get out in the event of a fire. Norfolk Fire & Rescue Service carry out free home fire risk checks – to arrange one call 0800 917 8137.

I speak from experience when I affirm the recommendation that in the event of a fire get out, stay out and call 999.

6.2. **District Councillor** – Karen Ward gave the following report.

Changes at NNDC: You may have read in the press that we have had a change of guard at NNDC. We now have a cross party Cabinet, which will run the Council until elections in May. As a result, I am no longer Chair of Overview & Scrutiny, but have been asked to be the Portfolio Holder for Planning & Housing.

Update on Conservation Area Appraisals: Officers are incorporating feedback from the consultation exercise into the four CAAs for the Glaven Ports. More work is being done on ensuring Dark Sky status is emphasised and to consider extending the boundary to protect the coast road properties. Extra funding is being agreed to extend the work on the Glaven Valley CAA and to commence a rolling programme of updating CAAs across the most vulnerable parts of North Norfolk.

Active Planning Casework:

- North Granary – I met with the owners onsite yesterday to discuss their plans, so I can fully understand their proposals. They plan to undertake flint work to the walls, there was no mention of planting up the area between the outer defence wall and the quay. Work should be complete by Easter, and they Coastal path will be made good before the builders leave. In the meantime a thick layer of gravel will be laid over the worse areas of the coastal path as a short term measure.
- BT Pole – I am in correspondence with BT Complaints and also co-ordinating with Norman Lamb's office to lobby the relevant Minister.
- Fairacre – This application was called into Committee due to the large expanses of glass in the design. This will enable the Dark Sky policy to be debated on a property that overlooks the Coastal Path. Update; This was passed by the Development Committee.
- 8 Wiveton Road – NNDC were contacted before Christmas by a legal representative of the main Objectors indicating that they might try another legal challenge. The applicant has an existing valid planning consent for this site which can be commenced at any time. I will update you once I know more.
- Tanning House – After a site visit and discussions with the neighbours, I have agreed that this application will be called to Committee if the Officer is likely to

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approve it. I have not had the Officer report at this point, so will update you next month.

- Queens Close: I have been contacted by David McQuade, CEO Flagship Housing who has agreed to meet me and a representative of Queens Close to discuss a resolution to the long running parking problems. I hope it is possible to make a meeting happen this month. John Archibald and the Chairman will also be in attendance.
- The Police have asked NNDC to assist with funding for Automatic Number Plate Recognition equipment.
- Boundary change consultations are in progress. NNDC supports the position of CPRE (Campaign to Protect Rural England).

Cllr Iain Wolfe arrived.

7. **OPEN PUBLIC SESSION** – No members of the public wished to speak.
8. **PLANNING** – PF = Full Planning Permission, PM = Planning Permission – Reserved Matters, LA = Alteration to Listed Building.

Planning Applications -

- 8.1. Application no. **PF/18/1889** – *Proposal; Erection of single storey detached outbuilding at, **Three Owls Farm, Saxlingham Road, Blakeney**.* It was ***proposed & agreed*** that we **object** for the following reasons; The planning permission already granted under PF/15/1655 took into account the removal of the detached garaging and storage barn, in order to increase the footprint size of the dwelling, which is 2.5 times the size of the bungalow on site. The previous application also took into account possible extension under permitted development rights in order to attempt to justify the gross size of the application. (See section 2.0. of the report submitted by Raven Land Management Ltd, headed Principle Policy and Precedents; Size and Impact). This therefore negates the principles set out in the application already agreed.
- 8.2. Application no. **PF/18/2172** – *Proposal; Detached double garage at, **Pippin House, Cley Road, Blakeney**.* It was ***proposed & agreed*** that we **object** for the following reasons; Loss of trees and hedges, which we feel will have an adverse visual impact at this prominent entry point into the village. This goes against the Blakeney Conservation Area status.
- 8.3. Application no. **PF/18/2235** – *Proposal; Erection of single storey rear extension and loft conversion with new rear dormer window at, **24 Queens Close, Blakeney**.* It was ***proposed & agreed*** that we have **no objection**.

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- 8.4. Application no. **LA/18/2296** – *Proposal; Change rear window to french doors and full height sidelights and internal alterations to ground first floor at, **22 High Street, Blakeney.*** It was ***proposed & agreed*** that we have **no objection**.
- 8.5. Application no. **LA/18/2247** – *Proposal; Internal and external alterations at, **Flinders, 132 High Street, Blakeney.*** It was ***proposed & agreed*** that we have **no objection**.

9. FINANCE

- 9.1. It was ***proposed & agreed*** that **Accounts** totalling £8,251.07 are paid.
- 9.2. *To receive the **Clerk/RFO Report*** – Members were in receipt of detailed income and expenditure since the last meeting and given details of balances held. A letter of thanks had been received from the Merchant Navy Fund (supported by BPC beacon lighting event).
- 9.3. It was ***proposed & agreed*** that we **accept** the report & recommendation from the Finance Committee following their budget and precept meeting and to set the **2019/20 Precept** at £39,000 and that we accept the NNDC grant of £911. This equates to a marginal increase of 32p per annum for a Band D property.

10. TRANSPORT/TRAFFIC RELATED ITEMS & REPRESENTATIVES ON OTHER BODIES

- 10.1. **Blakeney Channel Coastal Community Team** – Meetings are now held during the working day and hence our representatives have not been able to attend. The group is trying to agree the final summary from Exo Environmental. It was ***proposed & agreed*** that in order that we are kept fully up to date, that we invite one of the committee members along to our Parish Council meetings to provide us with a brief verbal update going forward.
- 10.2. The **Blakeney Neighbourhood Plan Steering Group** met last night in order to pull some items together ahead of the next meeting on the 21st January. The next public consultation event is pencilled in for the February Half Term, although due to timescales around document preparation this may have to be rescheduled. At the moment, some feel that the policies are too generic and need to be modified to reflect Blakeney.

11. There were no **COUNCILLORS QUESTIONS**

12. **CORRESPONDENCE**

12.1. It was ***proposed & agreed*** that going forward, only the **Commemorative Seats** in the dark coloured recycled material are installed. Members asked for a formal plan to be agreed at the February meeting, which would look at the number of seats and locations in the village, new requests, current seats, lifespan, repairs etc.

12.2. Based on information gained, the Clerk advised that the small piece of land between the **Red House Land & Highway**, in particular where the two join needs to be discussed by The Red House Land Trustees as opposed to the Parish Council.

12.3. It was ***proposed & agreed*** that that **2019 Annual Parish Meeting** which is to be held on Thursday 14th March, focuses on the following;

- The emerging NNDC Local Plan – Karen Ward
- The Blakeney emerging Neighbourhood Plan – Shaun Vincent
- BC3T update – Don Glaister

The following NNDC Planning Decisions have been received since our last meeting.

- **LA/18/1870** – Internal and external alterations to facilitate the conversion of former manager’s flat into hotel rooms and extension to existing second floor balcony at, Managers Flat, The Manor Hotel, The Quay, Blakeney – **Granted**.
- **PF/18/1841** – Erection of balcony to replace existing Juliet balcony, replacement sliding doors and enlarged window on first floor of west elevation at, Waters Edge, (previously known at Flat D) Guildhall Flats, High Street, Blakeney – **Granted**.
- **PF/18/1875** – Variation of condition 6 of planning appeal decision ref: APP/Y2620/W/17/3171572 to enable further site contamination investigation works to be carried out, prior to the commencement of development at, Stratton Long Marine, Westgate Street, Blakeney – **Granted**.
- **PF/18/2035** – Single storey detached outbuilding for use a residential annexe at, 42 Morston Road, Blakeney – **Granted**.

12.4. Confidential Item – Exclusion of the Press/Public

It was ***proposed & agreed*** that due to the *confidential nature of the business about to be considered*, **BPC & N/T Carnser Car Park Agreement** *it is proposed that the press and public are now excluded*.

A positive discussion was had and Various points were discussed and agreed in relation to the proposed amended BPC & N/T 2019/20 Carnser Car Park Agreement, which we consider to be a one year trial period. In summary;

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- New National Trust pay & display scanning machine ordered, and to be paid for solely by The N/T. Installation date aimed for; 1st March 2019.
- The large tariff sign on the P&D hut to be renewed to reflect changes affecting N/T members to be funded 50/50 by N/T and BPC and to be in place for 1st March 2019. N/T to fund a smaller sign solely explaining the scanning procedures.
- National Trust team member to update Parish Clerk monthly with key messages, information & to review the scanning uptake. The Clerk can then update the BPC employees, ie. the Carnser Car Park Attendants.
- Surface maintenance to be arranged and funded by each landowner, but in consultation with the other. The National Trust is duty bound to use Constructionline. The Parish Council would need to review and monitor this going forward, due to the heaviest traffic/repairs needing to take place at the entrance point and just beyond, ie Parish Council owned land, as the funding element here may not be appropriate.
- Corner of concrete pad and continued run off/erosion. This discussion has been ongoing now for a number of years as opposed to months. The National Trust is now awaiting a brief from their Building Surveyor for a remedial fix, which will be brought to BPC to consider. This initial fix to be funded by The N/T given the time period covered with no action having been taking, despite the best efforts of BPC in wishing to address early on. BPC emphasised the importance of having this work undertaken asap. After this initial fix, then any other costs to be shared as usual going forward, due to the location and nature of the problem.
- Any costs over £2K for each party (likely to be projects), to be agreed in advance due to budget implications.
- Agreed National Trust costs to be reflected in the profitability of the car park, at 50%.
- Income ratio to remain unchanged with no cap.
- Service level to form part of the annual agreement.
- Councillors, Car Park Attendants, Clerk and key N/T staff to meet annually ahead of the Season.
- Regular monthly updates from the N/T to the Parish Council, with a quarterly review of arrangements so that we can fine tune things as the year progresses.

Meeting closed at 9.37pm.

Chairman _____